



**Position Title:** Archaeology Field Intern  
**Status:** Non-exempt  
**Employment Category:** Temporary (10 weeks)  
**Reports to:** Field Manager

**Position Summary:**

The Archaeology Field Internship is an entry level position designed to provide valuable hands-on experience working with and learning from our Crow Canyon's field staff.

**Education and Experience:**

Advanced undergraduate or graduate course work in archaeology, anthropology, museum studies, or related fields is required. Minimum of four weeks archaeological field and/or laboratory experience is required.

**Essential Duties and Responsibilities:**

Archaeology Field Interns will gain experience in some or all of the following areas:

- Instructing and overseeing lay participants in basic excavation techniques and archaeological concepts
- Answering questions about research that are posed by site visitors
- Excavating and recording architectural and non-architectural contexts
- Maintaining provenience control for excavated contexts and cultural materials
- Writing narrative notes and completing provenience forms
- Drawing measured plan maps and cross sections
- Drawing and describing stratigraphic profiles
- Using a total station
- Photographing archaeological contexts
- Surveying for buried structures using electrical-resistivity geophysical equipment

**Knowledge, Skills, and Abilities:**

- Motivation to improve field, laboratory, and (field and laboratory applicants only) teaching skills
- Ability to work as part of a team (interns attend research staff meetings and participate in discussions about research strategies and organization and

scheduling of work)

- Field interns desire to instruct lay participants ranging from fourth graders to adults, many of whom have no previous archaeological experience
- Ability to perform technical work, make careful observations, and record data legibly and accurately

**Physical Demands:**

- Occasionally lift and/or move up to 50 pounds
- Regularly lift and/or move up to 30 pounds
- Work in adverse weather conditions including heat, rain, and snow
- Ascend and descend ladders for program activities
- Walk over uneven terrain
- Legally and safely operate a 15-passenger van and minibus
- Stoop, kneel, reach, crouch, or crawl to perform essential job duties
- Sit for prolonged periods of time

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

**Required Certificates, Licenses, and/or Registrations:**

- Valid driver's license
- Must be insurable by Crow Canyon's automobile liability carrier upon hire and while employed in this position
- Complete transportation-related training
- Must complete an annual health history

*Note: This is a general description of the kinds of duties and responsibilities that are performed by employees who have this title. It shall in no way be construed as an all-inclusive determination of the specific duties and responsibilities of any particular position. It is not intended in any way to limit the right of any supervisor to assign, direct, and control the work of employees under their supervision.*